

# DOROTHY L NEWMAN SCHOLARSHIP CRITERIA



## 1 Purpose

- 1.1 To assist people diagnosed with Multiple Sclerosis who are unable to continue their current job and require retraining or upskilling to enhance their chances of securing paid employment.
- 1.2 Successful applicants will be eligible for a financial contribution payable for their course fees with the amount awarded at the discretion of the Selection Panel.
- 1.3 The Scholarship is co-funded by Multiple Sclerosis NZ (MSNZ) and the Dorothy L Newman Trust.

## 2 Eligibility

- 2.1 Applications are open to people with a confirmed diagnosis of MS.
- 2.2 Applicants must be New Zealand residents.
- 2.3 Applicants do not need to be a member of a MS Regional Society; however, all applications need to be supported by a regional society by way of a letter of recommendation from an MS Community Advisor.
- 2.4 Applicants approve MSNZ to contact their local MS Community Advisor for additional information if required unless agreed otherwise. MSNZ and MS Regional Societies will adhere to Privacy Policies to protect the rights of applicants.
- 2.5 Applications must clearly demonstrate ability to complete the chosen course of study and how this will enable them to seek paid employment following completion of the course.
- 2.6 Members of the Selection Panel and their immediate family are not eligible to apply.
- 2.7 Unsuccessful applicants may re-apply in subsequent years.
- 2.8 Applicants consent to MSNZ engaging in possible publicity with regard to successful recipients (see section 7 below).

## 3 Selection Panel

- 3.1 The Selection Panel members shall be agreed annually from within the by MSNZ's National Executive Committee.

## 4 Terms of the Scholarship

- 4.1 The amount of scholarship funding will be agreed annually by MSNZ's Executive Committee and communicated on MSNZ's website. The amount may vary annually.
- 4.2 The financial contribution awarded will be at the discretion of the Selection Panel and advised at the time of confirmation.
- 4.3 The amount awarded excludes GST.
- 4.4 Scholarships may not cover the full amount of funding required. MSNZ takes no responsibility for sourcing additional funds required which are the responsibility of the applicant. MSNZ is unable to cover the shortfall.
- 4.5 Scholarships are for one year's fees unless stipulated by MSNZ.
- 4.6 Payments will be made directly to the training provider on receipt of the appropriate tax invoice. Payments will not be made to individuals.
- 4.7 If a successful applicant subsequently does not enter the training programme for which the scholarship was approved, the applicant must notify MSNZ at the earliest opportunity that the scholarship will not be used.
- 4.8 Any refund of course fees due in the event of a withdrawal or deferral shall be repaid by the training provider to MSNZ.
- 4.9 Successful applicants are welcome to reapply for future year's following the successful completion of their current year of funded study. Confirmation of completion will be required.
- 4.10 Scholarships cannot be awarded retrospectively and must be for courses yet to be completed.

## 5 Process

- 5.1 Applications must be on the official application form provided.
- 5.2 Applications should be emailed to [info@msnz.org.nz](mailto:info@msnz.org.nz) referencing Dorothy L Newman Scholarship.
- 5.3 Applications must be completed in full. Incomplete applications will not be considered.
- 5.4 Applications can be submitted year-round with a final closing date of 31 October annually.
- 5.5 No late applications will be considered.
- 5.6 Applicants must complete all parts of the application form and submit it along with any supporting material. No additional supporting material can be received at any later date.
- 5.7 MSNZ will acknowledge receipt of the application within 10 working days of its receipt.
- 5.8 Applicants will be notified of the Selection Panel's decision by email, by end November annually.

- 5.9 The successful applicants must commence their chosen course of study in the next academic year intake. Failure to do so may result in funding being withdrawn. Any change to, deferral of, or withdrawal from their course of study, must first be discussed with MSNZ.
- 5.10 It is permissible to contact MSNZ for guidance and support during the compilation of a nomination.
- 5.11 Unless previously arranged, all nomination information and material submitted remain the property of the MSNZ and will not be returned.
- 5.12 The Selection Panel's decision is final and no correspondence will be entered into regarding the reasons for the outcomes/decision.
- 5.13 MSNZ's National Executive Committee will address disputes in a manner they consider appropriate.

## 6 Privacy

- 6.1 MSNZ may require further confirmation from an MS Community Advisor regarding eligibility or to confirm any information provided. Applicants approve MSNZ to contact their local MS Community Advisor for additional information if required unless agreed otherwise. MSNZ and MS Regional Societies will adhere to Privacy Policies to protect the rights of applicant.
- 6.2 MSNZs Privacy Statement can be viewed on our website [here](#).

## 7 Publicity

- 7.1 MSNZ intends to promote the scholarships and successful applicants in public media releases, on [www.msnz.org.nz](http://www.msnz.org.nz), MSNZs social media pages, in our Annual Report and other promotional material.
- 7.2 Regional Societies may also share information provided by MSNZ or wish to promote the achievement of their successful nominee in their local community.
- 7.3 Applicants understand that they may be contacted by MSNZ and their local Regional MS Society for further information and/or for publicity purposes and agree to participate in publicity with prior agreement from both parties.
- 7.4 A consent form will be provided to the successful applicants for completion.
- 7.5 No information regarding unsuccessful applicants, or applicants who choose not to accept the scholarship, will be divulged beyond MSNZ and the local MS Community Advisor.
- 7.6 Should scholarship recipients engage in media activity, they do not have the authority to speak on behalf of MSNZ.